



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

December 17, 2019
Happy Valley Primary School Room 1
16300 Cloverdale Rd., Anderson, CA 96007

OPEN SESSION – 6:00 PM

- 1.0 Call to Order @ 6:01 p.m.
- 2.0 Roll Call – Cheryl Frazer, Carla Perry, Tim Garman, Rusty Simmons, Stewart Helmer – Present
- 3.0 Pledge of Allegiance - led by Carla Perry

ORGANIZATIONAL MEETING:

A. Election of Officers

Cheryl Frazer nominates Tim Garman as Board President. Rusty Simmons seconds the nomination. No other nominations are made for Board President. The board votes 5-0 to approve Tim Garman as Board President.

Rusty Simmons nominates Cheryl Frazer as Vice President. Tim Garman seconds the nomination. No other nominations are made for Vice President. The board votes 5-0 to approve Cheryl Frazer as Vice President.

Cheryl Frazer nominates Rusty Simmons as Board Clerk. Tim Garman seconds the nomination. No other nominations are made for Board Clerk. The board votes 5-0 to approve Rusty Simmons as Board Clerk.

B. Board meeting Date, Time, and Place – Resolution #20-06

The board agrees the current board meeting schedule works for all members. The board will continue with board meetings on the 2nd Tuesday of each month at 6:00 p.m. alternating sites between the Primary and Elementary Schools.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve Resolution #20-06.

4.0 Approval of Agenda –

On a motion by Rusty Simmons, seconded by Carla Perry, the board voted 5-0 to approve the agenda.

5.0 Presentation – Staff, Student & Community

Staff: Diane Elgin, Rocio Parkinson, Darcy Weekley, Misti Livingston

Students: Kynly Theel, Kylee Simmons, Kyle Lee, Elizabeth Lee, Ruby Quiroz

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 7:08 p.m.

6.2 Persons Wishing to Address the Board – None

6.3 Public Comment Session Closed @ 7:08 p.m.

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

7.1 Approval of Minutes for Regular Board Meeting November 12, 2019

7.2 Approval of Warrants November 1 – 30, 2019

7.3 Personnel:

Employment – None

Resignation – Trudy Douglas, SPED Instructional Aide (01/24/2020 – last day of employment)

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda.

8.0 Discussion/Action Items

8.1 Discussion/Action: Approve 2019/20 First Interim Budget

Beth Roberts presented the 2019/20 First Interim Budget to the board. Beth recommended the board approve the First Interim Budget with a Qualified Certification.

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the 2019/20 First Interim Budget.

- 8.2 Discussion/Action: Approval Resolution #20-08 - Intention to Cut a Minimum of \$375,000 for the 2020-2021 Budget Year

On a motion by Tim Garman, seconded by Stewart Helmer, the board voted 5-0 to approve Resolution #20-08.

- 8.3 Discussion/Action: Approve Resolution #20-07 Accounting of Developer Fees

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #20-07.

- 8.4 Discussion/Action: Approve Injury and Illness Prevention Plan

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve the Injury and Illness Prevention Plan.

- 8.5 Discussion/Action: Approval of Representative to SELPA Advisory Committee Board

On a motion by Stewart Helmer, seconded by Cheryl Frazer, the board voted 5-0 to approve the Representative to SELPA Advisory Committee Board.

- 8.6 Discussion/Action: Approve 8th Grade Boys Basketball Tournament Travel (Weed)

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to approve the 8th Grade Boys Basketball Tournament Travel

- 8.7 Discussion/Action: Approve Classified Salary Schedule to Reflect Language Regarding Minimum Wage Increase

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the Classified Salary Schedule to Reflect Language Regarding Minimum Wage Increase

- 8.8 Discussion/Action: Approve Updated Board Policies October 2019, July 2017, and July 2019 (second reading)

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve the Updated Board Policies October 2019, July 2017, and July 2019

- 8.9 Discussion/Action: Approve Updated Board Policies October 2017, December 2018, and Updated Board Policy BP 6154 – Homework Policy; Board waives second reading of updated board policies

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the Updated Board Policies October 2017, December 2018, and Updated Board Policy BP 6154 – Homework Policy

- 8.10 Discussion: Notification of Annual Certification Regarding Workers Compensation

Beth Roberts reported that the notice is routine and required to be reported to the board each year.

9.0 Information/Discussion Items

9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – Corey Francescut talked about the Girls Basketball tournament, the funds that were brought in, and how successful the teams have been this year. Both teams made the league championships.
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Cheryl Frazer reported the 4-H group collected food for community families in need during the holiday season; the group also hung wreaths at the Veteran’s Cemetery as part of their community service efforts.

Carla Perry commented the district Thanksgiving Food Basket Drive was a success. The district was able to hand out 11 baskets this year to families in need.

Stewart Helmer reported that Mrs. Westaby raised funds for athletic uniforms by selling tickets to a motorcycle event.

- e) Primary Site Update – Shelly Craig commented on the following: the Storybook Christmas reading was wonderful this year and well attended. There were roughly 115 students and family members in attendance; the Holiday Feast will be held for the students on Thursday, December 19th; the Data Story team is working on Family Engagement.
- f) Elementary Site Update – Mr. Dell commented on the following: Four local families were adopted through the Northern Valley Catholic Services program this year; our school counselor is back on campus and working with the behavior technician; the 8th grade donut fundraiser went well; Spirit Week was a success.

9.2 Superintendent Update – Helen Herd commented on the following: the LCAP Federal Addendum has been approved; the district is back in Differentiated Assistance due to the the amount of suspensions within the district last year; several staff members have participated in the Donors Choose program this year. Some of the items that have been donated include sewing machines, and furniture for the family room at the elementary site; Ms. Herd also commented that she would like to see the district create an Education Foundation. This would be a Non-profit for donations to the district.

9.3 Business Manager Update – No report

9.4 Enrollment Update as of December 13, 2019 – 482 students – TK – 8th grade & CDS

10.0 Next Meetings

January 14, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Elem. Library

February 11, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

March 10, 2020 – 6:00 p.m. – Regular Meeting - Happy Valley Elem. Library

11.0 Adjourn Open Session and Convene Closed Session

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to adjourn Open Session and Convene Closed Session @ 8:27 p.m.

CLOSED SESSION

12.0 Closed Session

- 12.1 Public Employee Performance Evaluation (Government Code Section §54957)
Title: Superintendent

13.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 8:44 p.m.

14.0 Report from Closed Session

No information to report.

15.0 Adjournment of Open Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to adjourn Open Session at 8:45 p.m.

Approved January 14, 2019

Clerk of the Board